



Bhimthadi Education Society's  
**Late K.G. KATARIA COLLEGE, DAUND (PUNE)**



Dr.B.P. Jinturkar  
Principal

O.No. - kgkeD / /2018-19.  
Date

Ph.267348 (Off), 9890266224

**Bhimthadi Education Society's  
Late. K.G. Kataria College, Daund, Tal-Daund, Dist.-  
Pune  
Internal Quality Assurance Cell  
(IQAC)**

Year	Meeting No.	Date
2018-19	1	02/07/2018
2018-19	2	29/01/2019



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O.No. - kgkcD / /2018-19.  
Date 29/6/2018

## Meeting One

### Internal Quality Assurance Cell (IQAC) Notice of Meeting

All the members of Internal Quality Assurance Cell are here by informed that meeting of the IQAC is scheduled on Monday 02 July 2018 at 10.30 am at IQAC Cell of College.  
Please make it convenient to attend the meeting.

### Agenda of the meeting-

1. To review and confirm the minutes of last meeting.
2. To discuss about the results of various classes for previous academic year.
3. To discuss about the tree plantation activity as per guidelines of state government.
4. To discuss about preparing proposal for organizing state level seminar.
5. To discuss about annual planning of internal/oral exams.
6. To prepare proposals to UGC for certificate courses.

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Sr.No.	Name	Post	Signature
1	Dr. Jinturkar B.P.	Chairperson	
2	Prof. Sakhare N.D.	Coordinator	
3	Prof. Gadekar D.B.	Teacher Representatives	
4	Prof. Nadguda N.N.	Teacher Representatives	
5	Prof. Samudra S.M.	Teacher Representatives	
6	Prof. Deshmukh J.R.	Teacher Representatives	
7	Shri. Shah Bhupendra	Member of Management	
8	Shri. Galande R.D.	Administrative Officer	
9	Shri. Sarnot L.P.	Nominee from Local Society	
10	Shri. Mulay P. A.	Nominee from Student	
11	Shri. Shingate Y. A.	Nominee from Alumni	
12	Shri. Nanware S.M.	Nominee from Employers	
13	Shri. Gandhi Kishor	Nominee from Industry	
14	Shri. Patel Riaz	Nominee from stakeholders (parent)	





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O.No. - kgkeD / /2018-19.  
Date 02/07/2018

## **Minutes of the Meeting held on 02/07/2018**

The meeting of IQAC committee was held on Monday dated 02<sup>nd</sup> Jul. 2018 which was chaired by Hon. Principal Dr. Bharat Jinturkar to discuss the following issues.

1. To review and confirm the minutes of previous meeting.
2. To discuss about the results of various classes for previous academic year.
3. To discuss about the tree plantation activity as per guidelines of state government.
4. To discuss about preparing proposal for organizing state level seminar.
5. To discuss about annual planning of internal/oral exams.
6. To prepare proposals to UGC for certificate courses.

Hon. Principal of the college welcomes the IQAC committee members and guided them about the work to be carried out during the academic year 2018-19.

The detailed discussion was held on the different issues and decisions taken during the previous meeting. Principal talked about the compliance of the decision taken. The committee members had good decisions on the issues and confirmed the agenda of the meeting.



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The results of various classes of previous exams were discussed and analyzed. Results were satisfactory. Necessary guidelines were given to the all teachers by IQAC for further improvement.

Principal takes the review of admission statistics and guided about admission process to be followed for the academic year 2017-18. IQAC committee members also suggested for increasing number of admissions for all classes.

Principal suggested to implement tree plantation activity effectively for the current academic year.


IQAC suggested to prepare proposal for organizing state level seminars in the subjects of Economics, Chemistry etc.

Principal suggested to prepare annual plan for smooth and timely conduction of internal/oral exams for the academic year 2018-19.

IQAC suggested to prepare proposal for conducting certificate courses of UGC under community college in the subjects related to physics, chemistry, botany, economics etc.

The meeting ended with vote of thanks for the chair person.

  
Coordinator  
IQAC  
Late. K.G.Kataria College Daund,  
Tal.Daund,Dist-Pune.

  
PRINCIPAL  
Bhimthadi Education Society's  
Late. K.G. Kataria College, Daund,  
Tal-Daund, Dist-Pune-413801.





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Dr.B.P. Jinturkar  
Principal

O.No. - kgkeD / /2018-19.  
Date 25/01/2019

Ph.267348 (Off), 9890266224

## Meeting Two


### Internal Quality Assurance Cell IQAC Notice of Meeting

All the members of Internal Quality Assurance Cell are here by informed that meeting of the IQAC is scheduled on Tuesday, 29 Jan. 2019 at 10.00 am in college office.

Please make it convenient to attend the meeting.

#### Agenda of the meeting-

1. To review and confirm the minutes of the last meeting.
2. To maintain documents for IQAC.
3. To take and analyses students feedback.
4. To discuss on completion of various annual audits.
5. To promote all faculties to prepare for the Carrier Advancement Scheme (CAS).
6. To prepare AQAR for the academic year 2018-19.

  
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2	Prof. Sakhare N.D.	Coordinator	
3	Prof. Gadekar D.B.	Teacher Representatives	
4	Prof. Nadguda N.N.	Teacher Representatives	
5	Prof. Samudra S.M.	Teacher Representatives	
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7	Shri. Shah Bhupendra	Member of Management	
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Principal

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Date 29/01/2019

## **Minutes of the Meeting held on 29/01/2019**

The meeting of IQAC committee was held on Tuesday dated 29<sup>th</sup> Jan. 2019 which was chaired by Hon. Principal Dr. Bharat Jinturkar to discuss the following issues.

1. To review and confirm the minutes of the last meeting.
2. To maintain documents for IQAC.
3. To take and analyses students feedback.
4. To discuss on completion of various annual audits.
5. To promote all faculties to prepare for the Carrier Advancement Scheme (CAS).
6. To prepare AQAR for the academic year 2018-19.

Hon. Principal of the college welcomes the IQAC committee members and guided them about the work to be carried out during the academic year 2018-19.

The coordinator read the minutes of earlier meeting 02/07/2018 and the minutes were reviewed and passed by the members.

The principal guided the committee members about the need of collecting the documents of various activities organized in the current academic year and submitting it to IQAC in pdf format.





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The chairperson and committee members discussed about the collection of feedback forms of the students and its analysis by correspondence.


Principal asked to prepare necessary documents required for the annual audits of various departments for the current academic year.

Coordinator guided to prepare proposals for those faculties who are eligible for Carrier Advancement Scheme (CAS).

The principal and members of IQAC committee also had the discussion on the preparation of AQAR of the year 2018 -19.

The meeting ended with vote of thanks for the chair person.

  
**Coordinator  
IQAC**  
Late. K.G.Kataria College Daund,  
Tal.Daund,Dist-Pune.

  
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